

Research Proposal Submission Guidelines

Proposals are limited to five single-spaced pages (in addition to the cover page) and should contain a brief description of the research as well as the specific funding needs along with a justification.

Proposals must include:

1. A cover page with a title of the research project and a list of all investigators and the research area.
2. A 150-word abstract of the project for someone who is not a specialist in the field.
3. A short biographical sketch of each investigator with up to five recent publications showing the relationship of the proposed research to previous research.
4. A two to three page mini-proposal outlining the project and its significance. This mini-proposal should include:
 - The objectives of the proposed work
 - A description of the research plan and methodologies to be employed
 - A description of the significance and impact of the project
 - Project duration
 - Expected deliverables
5. A budget (one page maximum) that justifies the specific items requested and assigns a priority to each item.